

FRY'S HOCKEY CLUB

CONSTITUTION

1. Name

The name of the organisation shall be FRY'S HOCKEY CLUB, hereinafter referred to as the 'Club'.

2. Objectives

The club is established to pursue the following objectives:

- a) Participation in the sport of HOCKEY hereinafter referred to as the 'sport'.
- b) The organisation, management and development of HOCKEY for all members of the Club.
- c) Establishing regular competitive play for the club's representative teams.
- d) The provision of training and playing facilities for its members.
- e) Promoting and maintaining the highest standards of competence and safety in the sport.
- f) Upholding the rules of the sport.
- g) Providing equal opportunities for all participants
- h) The promotion of the sport.

3. Affiliation

The Club shall be affiliated to ENGLAND HOCKEY LTD, AVON COUNTY HOCKEY ASSOCIATION, WEST CLUBS HOCKEY ASSOCIATION, BRISTOL AND DISTRICT MIXED HOCKEY ASSOCIATION, WEST OF ENGLAND SOUTH WEST LEAGUE and THE GERRARD LEAGUE.

4. Membership

All members are subject to the Constitution of the Club and the regulations
Membership of the club is open to all individuals provided they comply with this Constitution.

- a) No person shall be refused membership on the grounds of race, colour, creed, religion, sex, sexual preference, impairment or disability.
- b) All applications for membership shall be accompanied by the appropriate annual membership fee,
- c) Each fully paid up member shall be entitled to attend, and vote at General or Annual General Meetings.
- d) Fully paid up members may be elected and serve on any Committee.
- e) All members can apply for a copy of any policy or procedure. This will be provided by the committee within 14 days of a written request.
- f) Members may be enrolled in any of the following categories:
 - i) Playing/ Competing Member (adult/ junior)
 - ii) Umpire (adult/junior)
 - iii) Coach (adult/junior)
 - iv) Honouree member

Suspension, Refusal or Termination of Membership

The Committee shall be entitled to:

- a) Refuse any application for membership on the grounds that such membership would be prejudicial to the objectives of the club as set out in Rule 2 of this constitution.
- b) For good and sufficient reason to refuse renewal of any existing membership or terminate or suspend any membership provided that the member concerned shall have the right to be heard by the full management committee before a final decision is made.
- c) The member may apply for reinstatement at the next general meeting.
- d) Any member who fails to pay their fees by the date required shall forfeit their right to representation on the management committee and at general meetings, and shall be suspended from taking part in any event under the control of the club until such fees are paid.
- e) Any member under suspension shall be barred from taking part in any match or event under the control of the club.
- f) The committee shall inform the member in writing of any decision to terminate their membership.

5. General Meetings

- a) Annual General Meeting (AGM)

The AGM shall be held each year at such time and place as determined by the Committee, at approximately twelve monthly intervals, but no more than fourteen months after the date of the previous AGM.

At each AGM the following business shall be conducted:

- i) Receive and confirm the minutes of the previous AGM.
- ii) Presentation of the clubs financial accounts for the year.
- iii) Presentation of Chairpersons report.
- iv) Presentation Club Captains Reports
- v) Appointment of official auditors
- vi) Election of officers to the committee (known as the committee) shall take place by secret ballot on the day. The result will be counted and detailed during the meeting.
- vii) Members can send proxy votes to be added to this ballot should they be unable to attend the AGM.
- viii) Any other business brought before the meeting, which has been submitted in writing to the chairman not less than 21 days prior to the AGM, and any other business deemed relevant by the chairperson.
- ix) Notice for an AGM shall be a minimum of 21 days.
- x) A minimum number for attendance at an AGM shall be 10 members plus the Management (Executive) committee

b) Extraordinary General Meeting (EGM)

An EGM may be called upon the written demand of:

- i) 33% of the membership.
- ii) The Chairperson.
- iii) 2/3 majority of the committee.
- iv) Notice for an EGM shall be of a minimum of fourteen days notice, and stating the business to be discussed.

6. Rules for General Meetings

- a) A minimum of twenty-one day's notice in writing shall be given to all members, except in the event of an EGM where the notice shall be a minimum of fourteen days.
- b) The Chairperson, or in his/her absence a member selected by the meeting, will take the Chair.
- c) All members shall register
- d) Each member shall have one vote.
- e) A simple majority shall determine all votes. In the event of a tied vote, the Chair may exercise a casting vote.
- f) the minutes of the meetings will be recorded in writing and available to all members

7. Election Of Officers

- a) Candidates shall be elected at the AGM, and shall be in post until the following AGM
- b) All nominations of candidates for election shall: have the consent of the nominee
- c) Nomination(s) and election at the AGM may fill uncontested posts.

8. Members Of The Management (Executive) Committee

Members are expected to carry out a post for no longer than 3 years. However no more than two posts should be vacated at any one time. Should a post remain vacant following the AGM then the full committee shall take responsibility for the role.

- a) The Committee shall consist of the following:

- i) Chairman
- ii) Vice Chairman
- iii) Fixtures Secretary
- iv) Captains/vice captains
- v) Treasurer
- vi) Junior welfare officer /junior vice welfare officer

Should an executive decision be required without a requirement for full membership vote the agreed quorum is 7 people to include the Chair or vice-chair.

Those in blue make up the Management (Executive) Committee

- b) All the above shall be entitled to one vote each at General Meetings.

Rules for the Committee

- a) The Chairman shall chair the meeting, or in his/her absence one of either the Vice-Chairman or nominee from the committee in the event of all those mentioned being absent.
- b) Fourteen days notice of any meeting of the committee shall be given by the chairman, except when:
 - i) The date of the meeting had been agreed at the previous committee meeting, in which case seven days notice shall be given.
 - ii) In an emergency the Chairperson may call a meeting at four days notice.

Other Committees

Selection Committee is made up of

Chair of Selection
Fixtures Secretary
Captains/Vice Captains of teams using the selection process

The chair of selection can call any officer or member of the club to attend if they require input not available from the members of the elected committee

The Chairman, Vice Chairman and Treasurer shall be entitled to attend any selection meeting for the purpose of passing club information to the selection committee. They cannot take an active role in the meeting or pass any information from the meeting to any other party without the express permission of the chair of selection

If any member of the selection committee fails to attend on 3 or more occasions, the member will forfeit their right to attend and their role within the club. A replacement will be appointed by the club chairman until such time as the matter is resolved. Exceptional circumstances agreed in confidence with the club chairman in advance may be the only clause in this rule.

Until such time as required the Men's, Mixed and Under 18's team will not attend selection committee. All summer league fixtures are excluded from the formal process.

9. Finance

- a) The club shall have the power to raise money by means of yearly affiliation fees and match fees as determined by the members at the Annual General Meeting.
- b) All monies shall be lodged in a bank account in the name of the Club.
- c) All surplus monies can only be used for re-investment for the good and future of the club.
- d) All accounts will be audited on an annual basis. The auditors will be appointed by the membership at the AGM
- e) The Chairperson, Treasurer and vice-chairman shall be authorised signatories to sign cheques on behalf of the club, of which two signatories shall be needed.
- f) The financial year of the club shall run from to

10. Amendments to the Constitution

This Constitution may only be amended by a proposal passed by a majority of members present and entitled to vote at an Annual or Extra Ordinary General Meeting.

11. The Dissolution of the Club.

- a) Any resolution to dissolve the club may be passed at any General Meeting provided that:
 - i) the terms of the proposed resolution are received by the CHAIRMAN at least forty two days before the meeting at which the resolution is to be brought forward, and that
 - ii) at least twenty eight days of the proposed resolution shall be given in writing by the CHAIRMAN to all members, and that
 - iii) Such a resolution shall receive the assent of two thirds of those present and entitled to vote and that

- b) Upon dissolution of the Club, after all Club and Club liabilities have been cleared, all remaining financial and material assets shall be given to any not for profit local sporting or community organisation so designated by a majority of the membership

12. Declaration

It is hereby certified that this document represents a true and most up to date version of the Constitution of FRY'S HOCKEY CLUB

Chair Person

Date

VICE CHAIRMAN

Date